



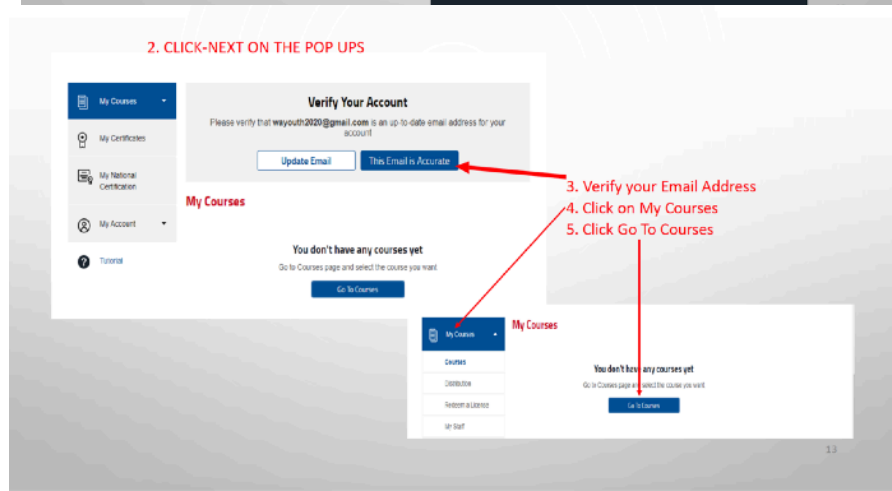
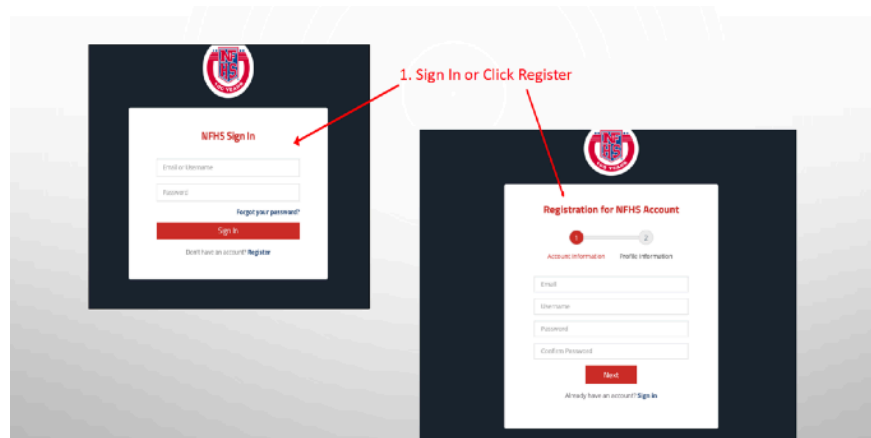
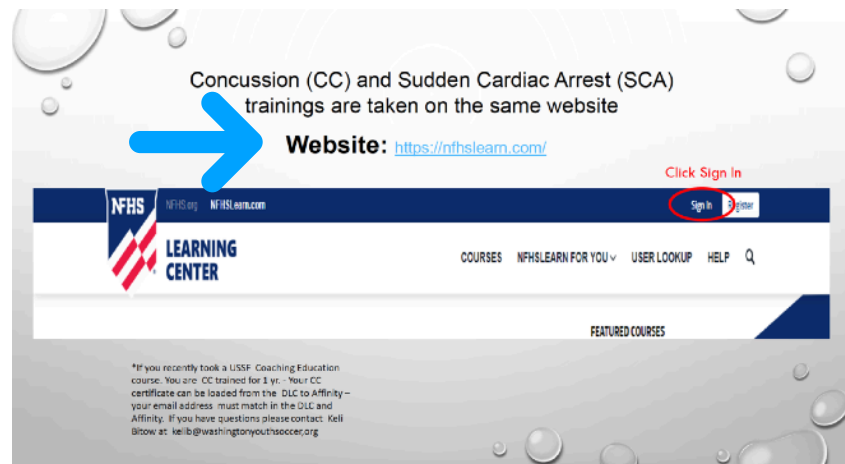
To be Completed:

- ☐ Cardiac Certification
- ☐ Concussion Training Certification
- ☐ SafeSport Certification or Recertification (for those that have done it before)
- ☐ Background Check*
- ☐ Sign all electronic documents on the account page

Concussion Certification and Cardiac Arrest Certification

Complete both the Concussion and the Cardiac from the same website

<https://nfhslearn.com/>



- You will complete step 6-15 two times.
- You need to search for Concussion and Sudden Cardiac Arrest training for Coaches and add each training to MY Courses.
- Once they are both in MY Courses you can watch each video.
- These videos will stay in your Dashboard if you return next year to coach/volunteer.

6. Set your search filters to Coach and Sport Specific Courses

7. Search for either Concussion or Sudden Cardiac Arrest

8. Place cursor over the Free! training and click

9. Click on View Course

10. Select Myself and click continue

11. Select Washington from the dropdown

12. Click on Order Course

13. Click on Checkout

14. Click agree

15. Click Continue

16. Once you have both courses save to My Courses, return to the Dashboard/My Courses

Save the certificate to your computer. You will upload to your swysc account later

Welcome, WA

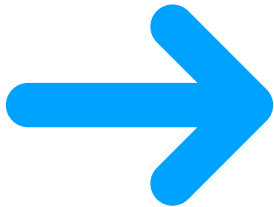
My Courses

Sudden Cardiac Arrest
Elective Courses
0% Completed
Active until: 03/16/2023
Begin Course

Concussion in Sports
Elective Courses
0% Completed
Active until: 03/16/2023
Begin Course

- Watch both videos and download the certificates to your computer, upon completion of each course.
- If you need to stop during either training, you can do so by clicking on return to Dashboard.

SafeSport (if this is your first time...it could take a couple hours to complete).



Use this code in

<https://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>

Organization: US Soccer
Access Code:
YC3E-6P5G-YYIL-CS2M

Website:
<https://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>
Organization: US Soccer
Access Code: YC3E-6P5G-YYIL-CS2M

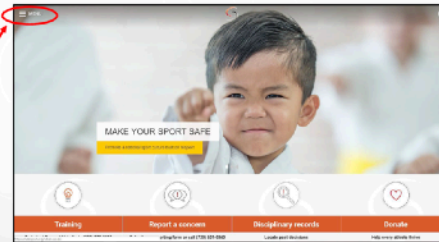
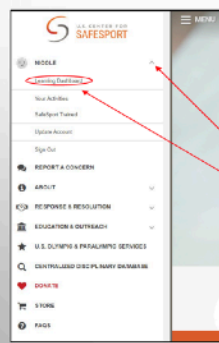
1. Enter the Organization and Access Code
2. Click Save

Verify your name and email MATCH your Affinity profile

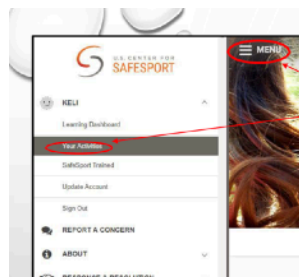
3. Register your LEGAL First Name and Last Name
4. Enter your email address
5. Create a password

There are many resources on the website please take a few minutes and explore.

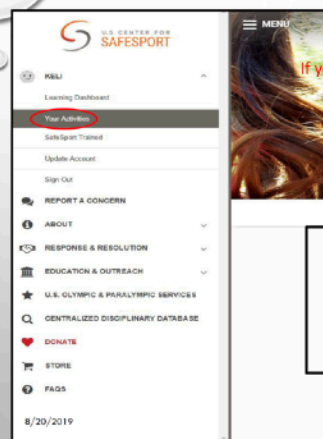
6. Click on Menu



7. Click the arrow next to your name
 8. Click on Learning Dashboard
- If this is the first year you are completing SafeSport, you have 3 training videos to watch.
- Emotional and Physical Misconduct
 - Sexual Misconduct Awareness Education
 - Mandatory Reporting

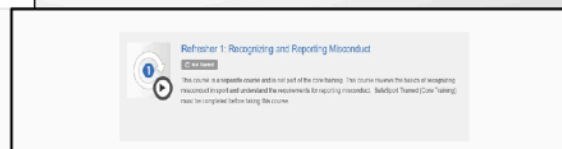


- Once all 3 videos are complete:
9. Go back to Menu
 10. Click Your Actives
 11. Click on Certificate - download and save



If you are a returning coach/volunteer and are RE-TAKING SafeSport training.

Please go to **Your Actives** and take the Refresher 1: Recognizing and Reporting Misconduct or if you're in year 3 of taking SafeSport take Refresher 2.



Save your certificate to your computer. You will upload the certificate into your swysc account later.

swysc.com

1. Click Registration

2. Click Register Now and follow prompts to fill in information.

3. Click the Volunteer Tab

4. Click Find Volunteer Roles

5. Click View Divisions

6. Choose the division and area you want to help with (don't worry, you are NOT committing to this age or this role, it is just to get the certifications uploaded and background check completed).

The screenshots illustrate the registration process on the South Whidbey Youth Soccer Club website:

- Screenshot 1:** The homepage header features the SWYSC logo and navigation links. A blue arrow points to the **REGISTER** link in the top right corner.
- Screenshot 2:** The login and registration page. A blue arrow points to the **Register Now!** link below the login fields.
- Screenshot 3:** The user dashboard after login. A blue arrow points to the **VOLUNTEER** tab in the left sidebar, and another points to the **FIND VOLUNTEER ROLES** button in the top right.
- Screenshot 4:** The 'My Roles & Certificates' page. A blue arrow points to the **View Divisions** button next to the '2021 Spring Soccer Academy' program.

SOUTH WHIDBEY YOUTH SOCCER

Nice, thanks for getting involved!
We'll need a few more details from you to complete your registration. Remember that legal first and last names must be entered as they appear on your government issued ID.

TestTest

You've selected the following opportunity:

2021 Spring Soccer Academy
Under 11 - Boys
Team Manager

Contact Information

Legal First Name*
TestTest

Legal Last Name*
TestTest

Email Address*
brookeburley@hotmail.com

Date of Birth*

Clinton Washington 98236

Additional Information
We need a little more information for the following roles you've selected.

2021 Spring Soccer Academy
Under 11 - Boys
Team Manager

+ Concussion Certificate
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

+ SafeSport Certificate *
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

+ Certificate for Sudden Cardiac Arrest
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Please include your role within your organization *

☐ Board Director/Committee Member ☐ Coaching Director
☐ Registrar/Administrator ☐ Team Staff (Coach, Manager, Tr
☐ Volunteer (Other)

Have you ever been convicted of a Crime Against a Person? *

☐ No ☐ Yes

Ever been convicted of any Crime (Includes Misdemeanors)? *

☐ No ☐ Yes

Denied, disqualified or removed from participation in any youth or sports organizations? *

☐ No ☐ Yes

Authorization for National Background Check v32584 *

Have you ever been convicted of Crime of Violence? *

☐ No ☐ Yes

Do you have any Pending Criminal Charges? *

☐ No ☐ Yes

Authorization for National Background Check 4.1.2020 v3

View / Accept

Concussion Pamphlet v28577 *

7. You will upload all of your certifications on these pages (click on the blue + next to each certificate). You will also complete your background check here.

8. Sign all the View/Accept legal forms

9. SWYSC may email you if there is any missing information.

10. **THANK YOU!!** Thank you for taking the time to complete this and work with our youth! You make an incredible difference for our soccer club.

The following pages explain the new background check procedure and why it is in place in WA State.

Background Check

3 Reasons for adding SS# and Changing Providers

1. Changing providers became necessary

- BackgroundChecks.com (BGC.com) recently notified WYS that they are ceasing their resell operations

New Provider: JD Palatine <https://www.jdp.com/>

By implementing social security background checks WYS will receive factual, accurate and relevant data on applicants with misdemeanors or felonies.

- This is not a credit check
- JDP uses 128-bit SSL encryption to protect PII and has an SOC 2 attestation report
- Sports Connect and/or Affinity purges applicants SS# following submission
- WYS will no longer require applicants to share for their SS# with the WYS Risk Manager via email or phone
- The WYS Risk Manager nor an of the Assoc or Club will have any access to the applicants SS#

The following 3 pages provide JDP Product descriptions that they will be providing to WYS

2. Allows Blue Sombrero (Sport Connect) and Affinity to finalize background checking integration

- Approximately 65% of WYS Assoc/Clubs are now in Sports Connect (formerly Bonzi/Stack)
- JDP's software allows those Assoc/Clubs single sign-in integration for background checks for their coaches and volunteers through the Sports Connect platform.

3. Process is simplified and efficient for WYS and applicants

- WYS will no longer be required to request social security number and driver's license from applicants
- Allows WYS to filter data efficiently and determine those that should not be on the field without discrimination or bias

JDP GENERAL PRODUCT DESCRIPTIONS

SSN ID Search

- Securing the social security number of the applicant allows JDP to ensure your coach is who they say they are
 - JDP verifies the SSN provided is a match to your applicant
 - For example, an individual is able to change their name, but not able to alter their SSN
 - If an offender moves states and changes their name, without using that SSN to generate aliases and previous names, that individual's offenses may not populate on a check performed without an SSN verification
- In addition to verifying identity, JDP will develop any aliases and previous names for an individual
 - Any aliases developed from the SSN ID Search will be processed through JDP's National Criminal Database as well as through the National Sex Offender Registry

This is **NOT** a credit check but does pulls from public credit information

Product Category (All Quantities are 1 unless noted)	Description
ID Searches	
SSN ID Search	<p>Pulls information from a credit bureau based on an applicant's Social Security Number (SSN). This is used by JDP to develop the following to supplement the information provided by the applicant for a more complete search.</p> <ul style="list-style-type: none"> Address History (to be used by JDP for jurisdiction development) Full name and / or alternate names associated with information provided SSN Validation State & Date of Issuance Dates at listed addresses <p>This information is used internally to help provide the most robust criminal search and due to PII restrictions, protection for the applicant and client along with irrelevance of information on a hiring decision, this information is not provided on the actual report.</p>

JDP GENERAL PRODUCT DESCRIPTIONS

JDP National Criminal Search

- JDP has its own proprietary national criminal database which includes nearly 800 million records from thousands of sources across the country
 - As we own the technology used to acquire information from these sources, JDP is constantly enhancing and updating to add new data sources as well as refine the processes to gather data from existing source
- In addition to the thousands of source across the country, our National Criminal Database search also review such sources as the Office of Foreign Asset Control (OFAC), the Office of Inspector General (OIG), and dozen of watch lists including the FBI Most Wanted List(s)

Product Category (All Quantities are 1 unless noted)	Description
JDP National Criminal Search	<p>The JDP National Criminal Search contains data from the following sources:</p> <ul style="list-style-type: none"> • Criminal Records (685m+) • Sex Offender Registries • OFAC • FBI Terrorist List • Proprietary Offender Data (POD) • Department of Public Safety (DPS) • Administrative Office of the Courts (AOC) • Department of Corrections (DOC) • Federal/State/Local Wanted Fugitive Lists. <p>The JDP National Criminal Search continually receives updates from sources across the US. Not all states or jurisdictions provide or update records on a consistent basis or at all. JDP will run a county or state search to update incomplete or outdated information, and to confirm hits found within the JDP National Criminal Search at the cost of the A La Carte County or State fee.</p> <p>This search is completed with the consumer's name as provided to JDP.</p> <p>JDP requires this database be used in conjunction with county level searches to receive the most accurate and up-to-date criminal data, to protect our clients and the consumers we report on.</p>

JDP GENERAL PRODUCT DESCRIPTIONS

County searches are used in conjunction with National Criminal Database on previous page

Product Category (All Quantities are 1 unless noted)	Description
County Criminal Records Search – Current County – Provided Name and Developed Names	Searches Felony and/or Misdemeanor criminal records at specific counties based on the consumer's current county of residence with the consumer's name provided to JDP along with names developed through an SSN Validation. This search is priced a la carte at a "per name" rate for that specific county.
County Criminal Records Search – 7 Year Residence History – Provided Name	Searches Felony and/or Misdemeanor criminal records at specific counties based on the consumer's current county of residence and additional 7-year address history developed through an SSN Validation with the consumer's name provided to JDP
County Criminal Records Search – 7 Year Residence History – Provided Name and Developed Names (Limit 10 Total County Searches)	Searches Felony and/or Misdemeanor criminal records at specific counties based on the consumer's current county of residence and additional 7-year address history developed through an SSN Validation with the consumer's name provided to JDP along with names developed through an SSN Validation. Additional county searches over 10 will be added at the a la carte single county criminal records price provided on the End User Agreement unless otherwise advised by our client.

Product Category (All Quantities are 1 unless noted)	Description
JDP National Sex Offender Records Search	The JDP National Sex Offender Records Search, searches all sources included in the Department of Justice Sex Offender Registry, including all 50 States, Washington DC, US Territories and Native American Tribe registries listings of registered sex offenders.

For Additional Questions please contact Washington Youth Soccer at 253-476-2237



US YOUTH SOCCER

